



AUTHORIZATION TO RELEASE STUDENT RECORDS

Parent/Guardian:

Please complete and sign this section and return to the Hales Franciscan High School Admission Office.
Note: The school listed below will be contacted directly by Hales Franciscan High School.

I hereby authorize:

Name of Current Elementary School

School's Street Address

City	State	Zip Code
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to release the records of _____
Student Student's Date of Birth Date

Parent Name (PRINT)	Parent Signature
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Registrar: please provide Hales Franciscan High School with the documents requested below:

The student named above has applied for admission to Hales Franciscan High School. With the permission of the parent granted above, Hales Franciscan requests an electronic or paper copy of the following documents be forward to the school:

- 7th and 8th grade Report Cards
- 7th and 8th grade Standardized Test Scores
- Discipline & Attendance Report (*form attached*)
- *If applicable:* Specialized Educational Plan/IEP/504 Plan

Hales Franciscan High School Admissions

Mail: Admissions, Hales Franciscan, 4930 South Cottage Grove Avenue, Chicago, Illinois 60615

Fax: 773-285-7025 **Email:** admission@halesfranciscan.org